**USCCB HS/PRS**A logo for a conference

Description automatically generated **Budgeted Site Monthly Report (FY24)**

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| --- | --- |
| **Program Name:** | **Month:** |

|  |  |
| --- | --- |
| **New Cases Accepted** | |
| **Referral Type** | **#** |
| Home Study |  |
| Post Release Services |  |
| *Level 1* |  |
| *Level 2* |  |
| *Level 3* |  |
| **Total Cases Accepted** |  |

|  |  |
| --- | --- |
| **Current Cases** | |
| Number of monthly reports uploaded to UCP |  |

|  |  |
| --- | --- |
| **For Level 1 Only Cases** | |
| % of successful 7 day check in |  |
| % of successful 14 day check in |  |
| % of successful 30 day check in |  |
| Number of Level 1 Cases Closed this Month |  |
| % of children in school at closure |  |
| % of children working at closure |  |
| % of children reporting feeling safe at closure |  |

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| **Notification of Concern (NOC) Submitted to ORR** | |
| **NOC Reason** | **#** |
| Emergency[[1]](#footnote-2) |  |
| Human trafficking concerns |  |
| Abuse (including sexual abuse), abandonment, neglect, and maltreatment |  |
| Kidnapping, disappearances, or a runaway |  |
| Alleged criminal activity |  |
| CPS Involvement |  |
| Potential fraud[[2]](#footnote-3) |  |
| Child behavioral incident that raises safety concerns |  |
| Media attention |  |
| Sponsor declined services[[3]](#footnote-4) |  |
| Contact by or involvement with organized crime |  |
| PRS provider unable to make contact with child within 30 days referral acceptance |  |
| PRS provider lost contact with child and there are safety concerns |  |
| Substance abuse/substance abuse history |  |
| Placement disruption with safety concerns |  |
| Change in caregiver with no safety concerns *(for informational purposes only)* |  |
| Change of address with no safety concerns *(for informational purposes only)* |  |
| **Total NOCs submitted to ORR** |  |

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| --- |
| **Success Stories** |
|  |
| **Regional or Local Trends** |
|  |
| **Programmatic Issues/Concerns** |
|  |
| **Staffing** *(please include a list of current vacant positions, recruitment methods being employed, any interviews conducted with potential candidates, and challenges the agency is facing with recruiting/hiring)* |
|  |

1. Emergencies include death of a released child, destruction of property following a natural disaster, illness or injury requiring immediate hospitalization, etc. [↑](#footnote-ref-2)
2. Potential fraud may include document fraud or fees charged for services that are to be provided free of charge [↑](#footnote-ref-3)
3. Before receiving PRS for any length of time or there are safety concerns prior to sponsor declining services [↑](#footnote-ref-4)